



Thank you for your recent course registration. The venue for the seminar is **Westmead Private Hospital**, corner of Mons & Darcy Rds, Westmead. Directions to the conference room will be sign posted from the main foyer or you may ask for directions from reception. Please follow this link for a map of the venue <http://goo.gl/maps/8c8mg>

For the Critical Care Nursing 10 week course only, please arrive by 6:15 for a 6:30 PM start.

Otherwise, for all other courses please arrive at least 15 minutes before the event start time (usually 9 AM). Registration on day one will take place **between 8.15am and 8.45am** to allow the program to start promptly at 9am. At registration you will be given a workbook of lecture outlines with references and a four colour pen to aid note and diagram taking.

While attending the course you will be required to wear a name tag (supplied) to allow the hospital staff to identify our group for catering purposes, especially at lunch. This also makes it easy to remember the names of people you are meeting for the first time at the course. As you will be in an air-conditioned venue, we suggest that you dress in layers for comfort.

Car **parking** is very limited in the Hospital car park and a charge applies, however there is free on street parking available in Mons Rd. The hospital is only a short walk (850m) from Westmead **train** station and is also serviced by **bus** routes from Parramatta, Toongabbie, Merrylands and the Hills district.

If you are travelling some distance to attend the course, the closest **accommodation** option is the Wesley Lodge Motel, 175 Hawkesbury Rd, Westmead (8 mins walk from the hospital). Discounted accommodation rates may be available with Wesley Lodge Motel when you mention you are attending a course with us at Westmead Private Hospital. Enquiries regarding accommodation and bookings at Wesley Lodge Motel can be made on (02) 9635 1233. Rates are subject to availability so please book early as this is the only motel within walking distance. Alternatively there are many accommodation options in Parramatta including the Novotel, Mercure, Mantra, Parkroyal and Rydges. Enquiries can be made directly with each of these hotels or you may be able to obtain cheaper rates on the many internet accommodation booking sites.

If you have any questions, or would like further information, please contact us.

We look forward to seeing you at the course.

Yours sincerely,

The Critical Care Education Services Team.