



## Cancellation Policy

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Thank you for your recent course registration. In the unlikely event that you need to cancel this registration, please note that our standard cancellation fee is \$55 per registration. For our 4 day Critical Care Nursing Intensive the cancellation fee is \$100 per registration. Unfortunately we are unable to offer any refund if cancellation occurs in the 7 days prior to the course commencing.

In the event that you wish to transfer directly into another course, and we are able to accommodate your transfer request, no cancellation fee will apply. If there is any difference in registration fee, a balance will be payable. Delegates may only transfer once per registration, and transfers will only be considered up until 7 days prior to the course you wish to transfer out of commences.

If you have any questions, or would like further information, please contact us.

Yours sincerely,

The Critical Care Education Services Team.